JOB DESCRIPTION: CLINICAL CONTENT MANAGER

Clinical Architecture is a leading Healthcare IT solutions provider. Through our comprehensive suite of products and solutions, we help customers across the healthcare vertical utilize disparate information for analytics, clinical decision support and interoperability. Our mission is to help evolve healthcare with a focus on the quality and usability of clinical information.

Clinical Architecture is looking for a Clinical Content Manager in Indianapolis, IN who will be responsible for clinical content development and maintenance using in-house developed tools to curate concepts that define clinical terms, such as conditions, procedures, results, or medications. These concepts build a bridge from healthcare data in the Electronic Medical Record (EMR), in revenue claims and in other clinical documentation, to algorithms that measure the quality of healthcare. This information is key to healthcare analytics and allows data to be organized in meaningful ways, creating knowledge that can guide research and quality improvements. You'll do “all things data” in order to help Clinical Architecture achieve its goal of using data and technology to improve patient care.

Work Environment

World class team, innovative, friendly. Be part of the CA family.
Investigate, experiment, learn, argue, be heard, and finish each other's sentences.
Attire: Jeans and T-Shirts – cummerbund optional.
Location: Indianapolis, Indiana

Responsibilities

- Use proprietary tools to analyze and review clinical information
- Conduct research as needed to understand clinical terms
- Direct and perform data entry tasks and verify data entry performed by team members.
- Mentor and collaborate with colleagues in problem identification, system utilization, methodologies, tools, and techniques.
- Assist with research to identify opportunities for new/improved content and product development.
- Design processes and quality control programs around the creation and production of clinical content, including refresh processes to ensure all content is up to date and appropriately documented.
- Collaborate with Clinical Architecture’s medical and informatics team to assure clinical accuracy of clinical information in technology platforms and materials.
- Support client and internal discussions as the knowledge expert for terminologies and nomenclature and how those are applied.

Qualifications and Experience

- Bachelor's degree in nursing (BSN) required.
• Master’s in nursing, CNS (clinical nurse specialist), NP (Nurse Practitioner), Physician Assistant (PA) preferred.
• Understanding of and familiarity with healthcare data management, clinical informatics, and/or data analysis
• Strong knowledge of anatomy and physiology
• Technical minded with an aptitude for puzzle solving and applying logic
• A demonstrated high level of autonomy, initiative, resourcefulness, organization, and attention to detail.
• Ability to successfully manage and prioritize multiple projects
• Excellent interpersonal and communication skills (both verbal and written)
• Proficient in Microsoft Office Suite
• Residing in or able to relocate to the Indianapolis, IN area

Desired Skills:
• Have 1+ year(s) experience working in an acute care setting, directing and coordinating patient care or have 1+ year(s) experience working in an ambulatory care setting with a focus on chronic condition management wellness.
• Understanding of clinical/medical terminology and coding systems (i.e. ICD-9, ICD-10, CPT, SNOMED, LOINC etc.)
• Breadth of knowledge across medical specialties
• Are familiar with SQL

Perks
• Performance bonus
• Great medical, dental and vision insurance (we contribute 50%)
• 2 weeks of paid time off per year, that increases with tenure
• Relocation assistance

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, gender identity and expression, age, disability, or other eligible veteran status, or any other protected factor.